

POSITION: Fondacio Asia project finance (VSI Contract) – 12/24 months			
Starting from :	May 2017	Local Responsible :	Annie Yap/ Charles Bertille
Country :	Philippines	Region Responsible (France):	Patrick Hereng
Project Name :	Fondacio Asia Inc.		
Project Presentation :			
<ul style="list-style-type: none"> - Fondacio Asia Inc. (FAI) is the entity responsible for Fondacio activities across Asia. FAI is overseeing several educative and social development projects. FAI is also supporting those projects from a financial, logistic and communication perspective. - FAI is overseeing the Youth Leadership Development Center (YLDC) in the Philippines, Myanmar, Laos and Malaysia. This project aims at out-of-school or migrant youth offering them a “Lifeskills” training in English, Mathematics, Computer literacy, personal & business Ethics. After this training, our hope is that they will be able to find a job and become committed members of their community. - You will find on our website information on every Fondacio Asia projects: www.fondacio-asia.org 			
Mission Description			
<p>This mission involves working on 5 projects: YLDC Philippines/ YLDC Myanmar/ Green Pastures/ YLDC Laos/ YLDC Malaysia/ IFFAsia</p> <p>Under the responsibility of Fondacio Asia Finance Director & Regional Coordinator:</p> <ul style="list-style-type: none"> • Conduct Financial data analysis • Generate financial report and information to support financial planning and implementation of FAI strategy • Maintain a system for finance management and accounting • Support project for finance regional reporting • Support project for budget creation N+1 • Support project manager for fundraising/ creation of tools 			
Expected skills for this position			
<ul style="list-style-type: none"> • Master in Finance/ Management or experience • Project Management skills • Mastering Pack Office especially Excel management (<i>Word, Excel, PWP</i>) • Ability to adapt to new environment/ culture • Rigorous & organized • Dynamic • Proficient in English • Proactive – Initiators for project support 			
Local contribution for this volunteering		Accommodation Type	
Accommodation in the Campus Food provided		Individual bedroom in the campus	
<p>If you are interested, please feel free to send us your cover letter as well as your resume (preferably in english), to the following address : fondacioasia@gmail.com</p>			

FONDACIO ASIA

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www.fondacio-asia.org



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