

**RECOMMENDATION FORM**

*This form should be filled up by direct supervisor and endorsed by person in authority representing the Sending Organisation such as head of organisation, parish priest or bishop and sent directly to:*

**The Director  
Institute of Formation Fondacio Asia (IFFAsia)  
Radio Veritas Asia Compound  
Buick Street, Fairview Park, 1118 Quezon City, Philippines  
Tel: +63 2 9390011 (ext. 1064)    Telefax: +63 2 9679434  
E-mail: iffasia@gmail.com**

**FULL NAME OF APPLICANT:**

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**I. INVOLVEMENT IN WORK OR MINISTRY**

A. Nature of applicant’s present work or involvement:

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B. Potentials and strong points of the applicant to be an effective development or pastoral worker

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C. Areas in need of further growth (please specify what knowledge, attitude or skills):

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D. Rate the applicant's level of confidence in taking on leadership roles

Rating Scale:

1 = Poor    2 = Average    3 = Good    4 = Excellent

E. Any other comments or points of attention:

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## II. PERSONAL DISPOSITION

*Please give your assessment of the applicant's capacity in some key areas. Kindly note down any points of concern that can help us be attentive and accompany the individual towards their well-being. This information will be held in strict confidence.*

A. PHYSICAL HEALTH:

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B. INTELLECTUAL ABILITY:

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C. AFFECTIVE or EMOTIONAL HEALTH:

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D. SOCIAL ADJUSTMENT CAPACITY:

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**E. POINTS OF CONCERN:**

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**III. What will be the FUTURE WORK of this applicant? What position will this applicant hold in your organisation or project?**

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**IV. What are your HOPES in sending or endorsing this applicant for formation at IFFAsia?**

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*I hereby certify that the information given above is true and fair to my knowledge.*

**Supervisor's Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Endorser's Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Position:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Organization / Diocese:** \_\_\_\_\_

**Country:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_